

REINSTATING YOUR EXPIRED LICENSE

Classes 2, 1 and 3

GENERAL INFORMATION:

1 semester credit = 15 renewal units

1 quarter credit = 10 renewal units

1 renewal unit = 1 hour of contact time earned at an approved event. Please review information under the “Renewal Unit” section of www.opi.mt.gov/cert.

In all cases, renewal units may be earned through college credit.

Reinstating a lapsed license requires completion of a Montana fingerprint based background check.

CLASS 2

A lapsed Class 2 Standard Teaching License may be reinstated by showing verification of:

- * 3 semester credits plus 15 renewal units **or** 4 semester credits earned during the five-year period preceding the validation date of the new license; or
- * 6 semester credits plus 30 renewal units **or** 8 semester credits earned during the nine-year period preceding the validation date of the new license.

CLASS 1

A lapsed Class 1 Professional Teaching License may be reinstated by showing verification of:

- * 60 renewal units earned during the five-year period preceding the validation date of the new license; or
- * 120 renewal units earned during the nine-year period preceding the validation date of the new license.

CLASS 3

A lapsed Class 3 Administrative License may be reinstated by showing verification of:

- * 60 renewal units earned during the five-year period preceding the validation date of the new license; or
- * 120 renewal units earned during the nine-year period preceding the validation date of the new license.

REINSTATING YOUR EXPIRED LICENSE

Classes 4, 5, 6 and 7

GENERAL INFORMATION:

1 semester credit = 15 renewal units

1 quarter credit = 10 renewal units

1 renewal unit = 1 hour of contact time earned at an approved event. Please review information under the “Renewal Unit” section of www.opi.mt.gov/cert.

In all cases, renewal units may be earned through college credit.

Reinstating a lapsed license requires completion of a Montana fingerprint based background check.

CLASS 4

A lapsed Class 4 License may be reinstated by showing verification of:

NO Master’s degree:

- * 3 semester credits and/or technical studies plus 15 renewal units or 4 semester credits earned during the five-year period preceding the validation date of the new license; or
- * 6 semester credits and/or technical studies plus 30 renewal units or 8 semester credits earned during the nine-year period preceding the validation date of the new license.

WITH Master’s Degree:

- * 60 renewal units earned during the five-year period preceding the validation date of the new license; or
- * 120 renewal units earned during the nine-year period preceding the validation date of the new license.

CLASS 5

A Class 5 Alternative License cannot be reinstated.

CLASS 6

A lapsed Class 6 Specialist License may be reinstated by showing verification of:

- * **4 graduate** semester credits or 60 renewal units earned during the five-year period preceding the validation date of the new license; or
- * **8 graduate** semester credits or 120 renewal units earned during the nine year period preceding the validation date of the new license.

CLASS 7

A Class 7 American Indian Language and Culture Specialist License cannot be reinstated. If your Class 7 License is expired, you must apply for a new license.



Contact Educator Licensure at
406-444-3150 or
cert@mt.gov